

Application for Design-Maker Retail Studio

<p>Organisation name and address you require the contract to be drawn up into and identical to those which appear on the PLI covering this event:</p>	<p>Name:</p> <p>Address:</p> <p>Web site:</p> <p>Main Contact:</p> <p>Email Address:</p> <p>Contact Number:</p>
<p>Which unit are you applying for?</p>	
<p>What date did you visit the unit?</p>	
<p>How did you hear about Oxo Tower Wharf? e.g Coin Street website Oxo Tower website e-Newsletter Other</p>	

CREATIVE
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<p>Describe your intended use for the studio: Please attach supplementary documents with visual indications of your intentions for the unit</p>	
<p>Expected fit out costs:</p>	
<p>How will the initial set up costs be funded?</p>	
<p>How long has your business been operating?</p>	
<p>Do you have a workshop / studio at present?</p>	<p>Address: Postcode: Telephone: Landlord:</p>
<p>Do you have any other sources of income?</p>	
<p>Describe how your business operates</p>	

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What is your current customer base? E.g Trade, Public, Commission? Please give examples	
Do you have a mailing list? If so please state how many are on it (approx.)	
Please give your social media handles:	Twitter: Instagram: Facebook: Other:
What is your current turnover and what percentage comes from each source of income:	Turnover: Trade: Retail: Commissions: Other:
How do envisage your business changing if you move to Oxo Tower Wharf?	
Please describe the products you plan to sell from the unit:	

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The studios open 11am – 6pm Tues – Sun. How will you staff the unit at these times?	
How do you plan to promote your business at Oxo Tower Wharf?	
Would all the items sold in the unit be your own work or would you sell other designers' products? If so please elaborate:	
Will the items sold in the unit be produced there? If not, where will they be produced?	

Please give details of your bank:	Account manager: Bank name and branch: Address: Telephone number:
Please give a reference who can comment on your business activities:	Name: Company: Address: Postcode: Telephone number: Email address:

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Any other comments:

Please include 4 high quality photographs of your work and outline the object depicted, including: date produced, retail price, was this a one-off? Where was it sold?

Please note: If you wish to share the unit with another designer, they will need to submit a separate application form.

Please return this form to lettings@coinstreet.org