

Gabriel's Wharf – application form for retail design studios

Name

Address

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Postcode

Which unit are you applying for

What date did you visit the unit

How did you first hear about Gabriel's Wharf

Coin Street website

Coin Street mailout

Other (please state)

Describe your intended use for the studio

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Telephone number

Mobile number

Fax number

E-mail

Office use

Unit

Dates

Tenancy

Last contacted

Interview

Accepted/ Rejected

Notes

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Date received:

How do you intend to decorate the unit. Please give an idea on the diagram on the right. Eg What machinery you will install? Where will it go? How will you display the products?

Please give a brief description of the fit-out of the unit including expected costs

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How will the initial set-up costs be funded

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Do you own a business? How long has it been operating?

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Do you have a workshop / studio at present?

Address

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Postcode

Telephone

Landlord

Address

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Postcode

Telephone

Do you have any other sources of income?

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Describe how your business operates

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Who are your current customer base? Eg trade? Public? Commissions?

Please give examples.

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Do you have a mailing list? Please circle.

Yes

No

If so how many people are on it (approx)

What is your current turnover and what percentage comes from each source of income?

Turnover

Trade

Retail

Commissions

Other

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How do you envisage your business changing if you move to Gabriel's Wharf?

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The studios open Tues – Sun 11am – 6pm. How will you staff the unit at these times?

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Please describe the products that you plan to sell from the unit

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How do you plan to promote your business at Gabriel's Wharf?

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Would all the items sold in the unit be your own work or would you sell other designers' products? If so please elaborate.

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Will the items sold in the unit be produced there? If not where will they be produced?

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Please enclose four good quality photographs of your work and outline below the object depicted, and some further information.

Slide 1
Date produced
Retail price
Was this a one-off piece
Where was it sold
Slide 2
Date produced
Retail price
Was this a one-off piece
Where was it sold
Slide 3
Date produced
Retail price
Was this a one-off piece
Where was it sold
Slide 4
Date produced
Retail price
Was this a one-off piece
Where was it sold

Please give details of your bank

Account Manager's name

Bank name and branch

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Address

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Telephone number

Please give a reference who can comment on your business activities

Name

Company

Address

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Postcode

Telephone number

E-mail address

If you plan to share the unit with another designer they will need a separate application form.

Any other comments

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Please return this form to

<p>Belinda Moore Coin Street Neighbourhood Centre 108 Stamford Street London SE1 9NH Tel: 020 7021 1658 lettings@coinstreet.org</p>
